



ITS Asia-Pacific Board of Directors Meeting

**Venue: Business Suite 3-4
Messe Vienna, Austria
22nd October, 2012
10:05 am to 12:05 pm**

Draft minutes of the meeting

Chaired by: Dato' Ir. Amir Kasim/ITS Malaysia from ITS Malaysia

1. Establishment of the AP-BOD meeting

With the attendance of the 12/12 APBOD members, the meeting was established.

2. Confirmation of Minutes of last AP-BOD meeting

The draft minutes of the last meeting (16 April, 2012, Kuala Lumpur) was confirmed.

3. Confirmation of the Agenda

The agenda was confirmed.

4. Selection of "2014 ITS APF Host City"

After the briefing by Mr. Nobukazu Kanesaki, the secretariat about the WC host selection process, the presentation was made by Messrs. Peter McCombs, Deryk Whyte, and Leon Wee on behalf of ITS New Zealand.

After the presentation, the APBOD members commented as below:

Dr Elly Sinaga expressed the full support to 2014APF Auckland, and said that ITS Indonesia postponed joining the APF bidding since 2014 would be a busy year for Indonesia due to APEC, EST as well as the presidential election.

Prof SK Jason Chang suggested ITS NZ to work on hosting the ITS Workshop with ADBI since the last two workshops with ADBI worked quite well. He also suggested having the attractive programs for students.

Mr. Hajime Amano commented the last APF in KL couldn't successfully combined with ADBI, but on behalf of the ITSAP secretariat, expressed the intention to invite any International organizations, not limited to ADBI, if successfully coordinated.

Mr. McCombs agreed to consider organizing the suggested programs.

Dato Amir Kasim suggested to target the higher figure since the last APF in KL had the assumption of 500 participants but there were 800 participants as the result, and many of them were students from Taiwan.

The voting was made with 12 votes for Auckland, New Zealand, and the decision was approved.

Mr. Peter McCombs, the president of ITS New Zealand and Mr. Hajime Amano Secretary-General of ITS AP signed the "Acknowledgement for the 13th ITS Asia-Pacific Forum 2014 Venue Selection" with the witness of Dato'Ir. Md. Amir Kasim, the Chair of ITS AP. And Mr. Mohammed Hikmet, Vice President International of ITS New Zealand signed the "Statement for Hosting the 13th ITS Asia-Pacific Forum 2014".

5. ITS Asia-Pacific: Activities/budget interim report of ITS AP for FY2012

Mr. Kanesaki, the secretariat, made the interim report on the activities and budget of the ITS AP for FY2012. The report was accepted and confirmed by the APBOD members.



<ITSAPF KL>

Dato Kasim, the 2012APF KL organizing committee, reported the current status of the payment balance of the event.

Status:

- 634 944 RM for registration fees had been collected from 610 paid participants. And ITS Malaysia paid 14,000 USD to the secretariat
- But ITS Malaysia is still chasing 28 participants who have not paid yet. The outstanding amount is 32,000 RM, and ITS Malaysia needs to pay another 1000 USD to the secretariat.

ITS Malaysia requested to make a decision from the two options:

- ITS Malaysia should write off the payment of the 28 pax, or
- ITS Malaysia should make an advance payment the 1,000 USD to the secretariat.

Mr. Amano, the Secretary-General appreciated the very honest report by ITS Malaysia, and suggested them to make their own decision about the above options.

<ITS Taiwan Contribution>

The ITSAP secretariat appreciated ITS Taiwan for contributing 3,000 USD. Mr. Amano presented Prof. Jason Chang with a token.

Jason commented Mr. John Sun was the new president of ITS Taiwan, leading 62 delegates from the area.

Break

6. ITS Guidelines (10 minutes)

Mr. Kanesaki overviewed the outline of ITS Guidelines.

Mr. Dean Zabrieszach commented that "Section 3: Transport" should include "multimodal".

Mr. Atsushi Yano commented "Section 3 and 4" should add the new aspect. With the theme of "Open ITS to the NEXT", 2013WC should lead the guideline should open the future", which is a good discussion theme for the WC2013WC.

Apart from ITS Guidelines, the outlook of ITS, it was planned to put the OUTLOOK on ITS AP Website to be updated by the ITS AP Members.

Mr. Kanesaki, the secretariat appreciated any comments by the end of November 2012.

7. 19th Vienna World Congress 2012 Important Announcements

Ikuko Okada, on behalf of ITS-AP Secretariat, reviewed the final status of the Vienna WC, highlighting the important notices to the AP activities as well as the VIPs.

The AP BOD members congratulated Mr. Wang Xiaojing as the recipient of "Hall of Fame 2012".

8. Report from the 20th Tokyo World Congress 2013 (15 minutes)

Shinji Fujii, on behalf of the Organizing Committee, explained the current status of the TokyoWC preparation and encouraged the members to join the event.



9. Other business

Ms. Arosha Bajpai of AITS India requested the APBOD members if they could waive the Membership fee of USD2,000 for AITS India since AITS India could not justify the 2011-2012 membership fee to the India government.

Mr. Amano, the Secretary-General said that it was too early to make the decision today since the last resolution was to give AITS India the two-year grace period which was not expired yet, and that we should expect AITS India to make effort wait until the end of the period.

Dato. Kasim, on behalf of ITS Malaysia, expressed the appreciation for the support of ITS AP's society, and announced that Road Engineering Association of Asia and Australasia (REAAA) would have its "14th conference" KLM in March 2013.

10. Next meeting

It was confirmed the next meeting would be held before the TokyoWC, and the date would be announced in due course.

Mr. Amano, the Secretary-General, appreciated the chairmanship of ITS Malaysia and welcomed the new chairmanship of ITS New Zealand.

Mr. Mohammed Hikmet and mr. Peter McCombs expressed the appreciation.

Adjourn